

Logged

Community Fund Proposal Form

Please read the Guide to the Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Community Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

LEICESTER CITY COU

09 JUN 2009

RECEIVED
MEMBERS' SUPPO

1. Name of Ward

Eyres Monsell Ward

2. Title of proposal

Wednesday Specials – Running costs

3. Name of group or person making the proposal

Saffron Community Enterprises Ltd

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

The proposal is to support the continuation of the Wednesday Special's – a group for Adults with Learning difficulties which operates on a Wednesday Evening from Southfields Community Centre. The group started out as a youth club, and as such was supported by LCC Youth Service, however all the participants are now too old for youth provision, and this support has been withdrawn.

The aim of this proposal is to keep the group running, using the existing staffing (who were recruited using the council's recruitment procedure – using temporary contracts) in the short term, whilst longer term funding is sought for the group to secure its future. The group will be hosted in the voluntary sector to support this fundraising.

Attached is an overall budget for the project, for which SCEL will be seeking long term funding. This is for information of the committee only, to give some

SCEL is aware that any award made by the committee would have to be used in the current financial year, and as such would be used to maintain the group over a short period from September 2009.

Funding sought in this application will fund the group to run a minimum of 8 sessions during Autumn/Winter 2009/10. Sessions are for up to 25 individuals and offer arts and sports activities for 2hrs each session. Transport is also provided for some participants.

5. Have you provided supporting information?



Tick if yes

6. What is the total cost to the Community Meeting?

£1872

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Staff costs (inc Salaries NI, Insurance, etc)	1360	Estimate
Venue	112	Estimate
Materials	120	Estimate
Transport	160	Estimate
Insurance	120	Estimate
Total	£1872	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details.

SCEL currently have an application into the VAL Grass Roots fund, to co-finance this work to keep it running for as much of the current year as possible whilst long term funding is sought. VAL funding, if successful will provide financing for 16 weeks provision in a 38 week year.

The work is also subject of a second Ward Community Fund bid to this committee which will support fundraising work for the group.

SCEL intends to continue to seek funding for this group – with the aim that long term funds can be found within the next school year to give the group a longer term future.

9. Who proposed the project? Please provide contact details.

Name of contact person	<i>Karen Pickering</i>
Your position in organisation or group	<i>Company Director & Secretary</i>
Name of organisation or group	<i>Saffron Community Enterprises Ltd</i>
Address <i>Linwood Centre Linwood Lane Leicester LE2 6QJ</i>	
Phone number: <i>0116 2453025</i>	Email <i>kpickering@saffron.org.uk</i>

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	<i>Karen Pickering</i>
Your position in organisation or group	<i>Company Director & Secretary</i>
Name of organisation or group	<i>Saffron Community Enterprises Ltd</i>
Address <i>Linwood Centre Linwood Lane Leicester LE2 6QJ</i>	
Phone number: <i>0116 2453025</i>	Email <i>kpickering@saffron.org.uk</i>

Contact above is the key contact for delivery – but the project will be delivered by staff employed by the group using the funding granted.

11. Declaration

I have read the *Guide to the Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	<i>KAREN PICKERING</i>
Signature	<i>K. Pickering</i>
Date	<i>8-6-09</i>

Please send this completed form back to:

Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, Leicester, LE1 9BG. Fax No: 0116 229 8827